



GCCCD VISION, MISSION, AND VALUE STATEMENT

Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, July 8, 2019, 1:00-2:00 PM

Cuyamaca College – Heritage Museum Conference Room

Chair: Chancellor	Cindy Miles	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Jessica Robinson	<input type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input type="checkbox"/>
VC Human Resources	Tim Corcoran	<input type="checkbox"/>	Academic Senate President-CC	Kim Dudzik	<input checked="" type="checkbox"/>
VC Student & Inst Success	Sean Hancock	<input checked="" type="checkbox"/>	Academic Senate President-GC	Denise Schulmeyer	<input type="checkbox"/>
President-GC	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>	Classified Senate President- GC	Cindy Emerson	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input type="checkbox"/>			
ASGCC President	Kyrie Macogay	<input type="checkbox"/>			
ASGC President	Leobardo Rubio	<input type="checkbox"/>			
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>			
CSEA President	Caroline Althaus (for Patty Sparks)	<input checked="" type="checkbox"/>	Recorder:		
Admin Assoc. Representative	Michael Copenhaver	<input checked="" type="checkbox"/>	Executive Assistant	Michael Williamson	<input checked="" type="checkbox"/>

Discussion items	Action/Follow-Up
<p>The meeting was called to order at 1:08 p.m. with introductions</p> <p>A. Tuesday, July 16, 2019, Governing Board Regular Meeting Draft Docket, Grossmont College, Griffin Gate</p> <ul style="list-style-type: none"> • 4:00 PM Board Workshop • 5:15 PM Open Session 	<p>Item 1.1 – The start time of the Board Workshop is listed inconsistently as 3:30 and 4:00. This needs to be clarified and the invitation sent out districtwide. The workshop also needs to be renamed.</p> <p>Item 4 – There are multiple minutes on the docket. The June 7/8 Board Retreat had to be structured as two events due to BoardDocs constraints, but it was really just one two-day meeting. A brief description of the Board Retreat was provided. The Short-Term Action Plan resulting from the Board Retreat was discussed.</p> <p>Item 12.1 – It was noted that, with no August meeting, the College and Career Access Pathways Partnership Agreement Between The Grossmont-Cuyamaca Community College District and Helix Charter High School would not be finalized before school starts.</p> <p>Action: Chancellor will make sure this will not impede offering classes this fall.</p> <p>Items 13.1 & 13.2 – These California Virtual Campus items, including the attachments thereto, were reviewed. There were no questions and no discussion.</p>

Discussion items	Action/Follow-Up
	<p>Item 13.3 – The item description and attachments were reviewed. Sean H. explained that all colleges in California were asked to perform local goal-setting and given a template to work from.</p> <p>Item 13.4 – This was removed from the docket because there was a typo, and it did not need to go back to the Board for that.</p> <p>Items 14.1 & 14.2 – Sue R. reviewed the item descriptions and attachments.</p> <p>Item 14.3 – The item description and attachments were reviewed. Sue R. explained the process by which the District handles surplus property. The Board is reminded annually as to the disposition of surplus property, and informed that it is being done in accordance with District policy.</p> <p>Item 14.4 – The item description was reviewed. Sue R. explained that this item is an application for eligibility to participate in state and federal surplus property sales.</p> <p>Item 14.5 – The item description and attachments were reviewed. This is a cumulative compliance document.</p> <p>Item 14.6 – The item description and attachment were reviewed.</p> <p>Item 14.7 – The item description was reviewed. Sue R. explained the budget adoption process and reviewed the financial statements shown in this item description, including the footnotes.</p> <p>Item 15.1 – Sue R. reviewed the bidding process for Museum project. She explained the relationship between GCCCD and the Museum. It is a District facility being used via a long-term MOU. The Chancellor explained the genesis and evolution of the Museum’s affiliation with the District and Cuyamaca College. The Museum is in charge of its operations; GCCCD is responsible for the facility.</p> <p>Item 15.2 – The item description was reviewed.</p> <p>Item 15.3 – The item description and attachment were reviewed.</p> <p>Item 15.4 – The item description was reviewed. This was an emergency resolution due to flooding, with a total cost of approximately \$25,000. If the cost was over \$50,000 it would need to go to bid.</p> <p>Item 15.5 – The item description and attachment were reviewed. This was a re-bid because the original bids were non-responsive. Therefore, it had to be sent back out for more bids. The attachment shows the new bids and the awardee.</p> <p>Item 16.1 – The attachment was reviewed.</p> <p>Item 16.2 – The attachment was reviewed. In response to an inquiry by Caroline A., it was explained that this item is most likely an extension of an existing short-term assignment.</p>

Discussion items	Action/Follow-Up
<p>B. Board Policies & Administrative Procedures:</p> <p>6-Year Review + SESC/DCEC Review</p> <ul style="list-style-type: none"> • BP/AP 4227 – Repeatable Courses • BP/AP 5050 – Student Success and Support Program • BP 5142 – Academic Appeals <p>Pending: Review from other Committees/Councils</p> <ul style="list-style-type: none"> • BP/AP 3310 Records Retention and Destruction • BP 3710 – Security of Copyright • BP 3715 – Intellectual Property • BP/AP 4250 – Probation, Disqualification and Readmission 	<p>BP/AP 4227 can go forward to the Board.</p> <p>BP/AP 5050 can go forward to the Board after the cross-references at the bottom are removed.</p> <p>BP 5142 can go forward to the Board.</p> <p>The group discussed the process of BP/AP review. BP/AP 2410 was reviewed to help further explain the review process.</p> <p>Michael C. brought up issues regarding records retention. Southwestern College is dealing with this same issues right now as GCCCD; proper timeline for retaining digital information, how to eliminate what needs to be eliminated, and how to retain what needs to be retained.</p> <p>BP 3710 & BP 3715 are in development pending contract clarification issues.</p> <p>BP/AP 4250 is awaiting SESC review.</p>
<p>C. Next Meeting</p> <p>The meeting adjourned at 2:18 p.m.</p>	<p>Tuesday, September 3, 2019, 1:00-2:00 PM</p> <p>The location for the September 3 meeting was discussed. Several members of the group advocated for having the meeting at the Museum Conference Room again in order to avoid parking challenges at the beginning of the fall semester. Several other group members felt it should be at the Cuyamaca College Student Center, as that is more convenient for those attending from Cuyamaca. Staff will investigate whether the Museum space is available on September 3rd.</p>